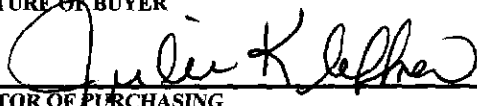





NOTICE OF CONTRACT RENEWAL

State Of Missouri
Office Of Administration
Division Of Purchasing
PO Box 809
Jefferson City, MO 65102-0809
<http://oa.mo.gov/purchasing>

MISC
RFPS 300349 0170042

CONTRACT NUMBER CS170042001	CONTRACT TITLE Alternatives to Abortion Program Services
AMENDMENT NUMBER Amendment #002	CONTRACT PERIOD July 1, 2017 through June 30, 2018
REQUISITION/REQUEST NUMBER NR 886 DFA18000005	SAM II VENDOR NUMBER/MissouriBUYS SYSTEM ID 46048968600/MB00092773
CONTRACTOR NAME AND ADDRESS ALLIANCE FOR LIFE – MISSOURI INC 106 5TH AVE S PO BOX 65 GREENWOOD NI 64034-8627	STATE AGENCY'S NAME AND ADDRESS Department of Social Services Division of Finance & Administration Svs 221 W High Street, Room 310, PO Box 1082 Jefferson City MO 65102-1082
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: Contract CS170042001 is hereby amended pursuant to the attached amendment #002, dated 08/11/17.	
BUYER Julie Kleffner	BUYER CONTACT INFORMATION Email: julie.kleffner@oa.mo.gov Phone: (573) 751-7656 Fax: (573) 526-9816
SIGNATURE OF BUYER 	DATE 8-22-17
DIRECTOR OF PURCHASING  Karen S. Boeger	



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING
CONTRACT RENEWAL

AMENDMENT NO.: 002
CONTRACT NO.: CS170042001
TITLE: Alternatives to Abortion Program Services
ISSUE DATE: 07/31/17

REQ NO.: NR 886 DFA18000005
BUYER: Julie Kleffner
PHONE NO.: (573) 751-7656
E-MAIL: Julie.Kleffner@oa.mo.gov

TO: ALLIANCE FOR LIFE - MISSOURI INC
106 5TH AVE S PO BOX 65
GREENWOOD MI 48034-8627

RETURN AMENDMENT BY NO LATER THAN: 08/14/17 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:

SCAN AND E-MAIL TO:	Julie.Kleffner@oa.mo.gov
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services
Division of Finance and Administrative Services
221 W. High Street, Room 310
Post Office Box 1082
Jefferson City MO 65102-1082

SIGNATURE REQUIRED

VENDOR NAME	MissouriBUYS SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Alliance for Life - Missouri, Inc.	MB00092773
MAILING ADDRESS	
PO Box 65	
CITY, STATE, ZIP CODE	
Greenwood, MO 64034	

CONTACT PERSON	EMAIL ADDRESS
Marsha J. Middleton	marsha@allianceforlifemissouri.com
PHONE NUMBER	FAX NUMBER
816-806-4168	855-856-5240
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
<i>Marsha J Middleton</i>	08/11/2017
PRINTED NAME	TITLE
Marsha J. Middleton	CEO

AMENDMENT #002 TO CONTRACT CS1700420001**CONTRACT TITLE:** Alternatives to Abortion Program Services**CONTRACT PERIOD:** July 1, 2017 through June 30, 2018

The State of Missouri hereby exercises its option to renew the above-referenced contract and desires to amend the contract.

Effective July 1, 2017, the administrative responsibilities of the Alternatives to Abortion was transferred from the Office of Administration, Commissioner's Office to the Missouri Department of Social Services at the following address:

Missouri Department of Social Services
Division of Finance and Administrative Services
221 W. High Street, Room 310
Post Office Box 1082
Jefferson City MO 65102-1082

Therefore, the all references to the state agency shall be hereby deemed to mean the Missouri Department of Social Services.

Consequently, Attachment 3 has been revised to refer to the Department of Social Services in lieu of the Office of Administration. All references to Attachment 3 shall be hereby deemed to mean the attached Attachment 3 referencing the Department of Social Services.

The General Assembly has made available additional funds for Alternatives to Abortion Program services. Therefore, pursuant to paragraph 2.12.3 b. of the RFP portion of the contract, the above-referenced contract shall be renewed for up to the maximum annual total price specified below. The contractor shall indicated in the table below the maximum annual total price for the provision of the Alternatives to Abortion Program services. In no event shall the contractor quote a price to exceed the maximum price identified in italics below. The Non-Residential Services, price per client, per month and the Residential Care Services, price per client, per month shall remain the same.

Geographic Region 2	\$220,166.65 _____ maximum annual total price (\$220,166.65)
Geographic Region 3	\$380,681.30 _____ maximum annual total price (\$380,681.30)
Geographic Region 4	\$246,385.92 _____ maximum annual total price (\$246,385.92)
Geographic Region 5	\$133,229.05 _____ maximum annual total price (\$133,229.05)
Geographic Region 6	\$597,304.77 _____ maximum annual total price (\$597,304.77)
Geographic Region 7	\$325,682.73 _____ maximum annual total price (\$325,682.73)
Geographic Region 8	\$74,768.84 _____ maximum annual total price (\$74,768.84)
Geographic Region 9	\$172,118.88 _____ maximum annual total price (\$172,118.88)

The contractor must provide a budget/price analysis of the maximum annual total price and a budget narrative.

Attachment 5, attached hereto, has been revised to reflect the new contract period.

The contractor shall sign and return this document, along with completed pricing, budget/price analysis, and budget narrative, on or before the date indicated.

NOTE: The contractor's failure to complete and return this document shall not stop the action specified herein. If the contractor fails to complete and return this document prior to the return date specified or the effective date of the contract period stated above, whichever is later, the state may renew the contract at the same price(s) as the previous contract period or at the price(s) allowed by the contract, whichever is lower.

**Budget Price Analysis
Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$5,133.54
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$11,909.80
Office Utilities	\$6,365.58
Facility Insurance	\$3,901.49
Office Supplies	\$3,285.46
Equipment	\$616.03
Office Communications	\$616.03
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$41.07
Other	\$0.00
Background Checks	\$61.60
Subcontractor Payment Costs	\$102.67
Janitorial Costs	\$205.34
Depreciation Expense	\$2,258.76
Communication & Technology Support	\$1,642.73
Security/Monitoring Services	\$205.34
TOTAL	\$149,077.89
10% Admin	\$14,907.79
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$20,130.91
Childcare	\$4,312.17
Clothing	\$320.65
Food	\$1,232.05
Supplies	\$7,802.97
RFO	\$2,874.78
TOTAL	\$56,180.97

Maximum Annual Total Price \$220,166.65

**Budget Price Analysis
Region 3**

Program Salaries and Wages	\$186,378.46
Employee Benefits	\$8,824.74
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$20,473.39
Office Utilities	\$10,942.67
Facility Insurance	\$6,706.80
Office Supplies	\$5,647.83
Equipment	\$1,058.97
Office Communications	\$1,058.97
Office repairs/maintenance	\$3,176.91
Contract/consulting	\$70.60
Other	\$0.00
Background Checks	\$105.90
Subcontractor Payment Costs	\$176.49
Janitorial Costs	\$352.99
Depreciation Expense	\$3,882.88
Communication & Technology Support	\$2,823.92
Security/Monitoring Services	\$352.98
TOTAL	\$256,270.38
10% Admin	\$25,627.04
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$652.80
Housing Assistance	\$36,710.91
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$4,941.85
TOTAL	\$98,783.88

Maximum Annual Total Price \$380,681.30

**Budget Price Analysis
Region 4**

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$5,711.58
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$13,250.86
Office Utilities	\$7,082.36
Facility Insurance	\$4,340.80
Office Supplies	\$3,655.41
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$2,056.17
Contract/consulting	\$45.69
Other	\$0.00
ackground Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$2,513.09
Communication & Technology Support	\$1,827.71
Security/Monitoring Services	\$228.46
TOTAL	\$165,864.24
10% Admin	\$16,586.42
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,138.53
Emergency Shelter	\$325.48
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$325.48
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
TOTAL	\$63,935.26

Maximum Annual Total Price \$246,385.92

Program Salaries and Wages	\$65,227.86
Employee Benefits	\$3,088.44
Employee Travel	\$988.30
Employee Training	\$494.15
Office Rent/Space	\$7,165.18
Office Utilities	\$3,829.67
Facility Insurance	\$2,347.21
Office Supplies	\$1,976.60
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$24.71
Other	\$0.00
Background Checks	\$37.06
Subcontractor Payment Costs	\$61.77
Janitorial Costs	\$123.54
Depreciation Expense	\$1,358.91
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
TOTAL	\$89,688.30
10% Admin	\$8,968.83
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$176.00
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$176.00
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.54
TOTAL	\$34,571.92

Maximum Annual Total Price \$133,229.05

Budget Price Analysis
Region 6

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$0.00
Background Checks	\$166.16
Subcontractor Payment Costs	\$276.93
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.84
TOTAL	\$402,098.87
10% Admin	\$40,209.89
Transportation	\$22,154.21
Job Training	\$1,661.57
Tuition Assistance	\$6,092.41
Contracted Residential	\$0.00
Utility Assistance	\$22,154.21
Emergency Shelter	\$789.06
Housing Assistance	\$57,600.94
Childcare	\$11,630.96
Clothing	\$789.05
Food	\$3,323.13
Supplies	\$21,046.50
RFO	\$7,753.97
TOTAL	\$154,996.01

Maximum Annual Total Price \$597,304.77

**Budget Price Analysis
Region 7**

Program Salaries and Wages	\$159,451.61
Employee Benefits	\$7,549.79
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$905.98
Office Communications	\$905.98
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$60.40
Other	\$0.00
Background Checks	\$90.60
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$301.99
Depreciation Expense	\$3,321.91
Communication & Technology Support	\$2,415.93
Security/Monitoring Services	\$301.97
TOTAL	\$219,245.96
10% Admin	\$21,924.60
Transportation	\$12,079.67
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$12,079.67
Emergency Shelter	\$430.29
Housing Assistance	\$31,407.13
Childcare	\$6,341.73
Clothing	\$430.28
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$4,227.88
TOTAL	\$84,512.17

Maximum Annual Total Price \$325,682.73

**Budget Price Analysis
Region 8**

Program Salaries and Wages	\$36,606.20
Employee Benefits	\$1,733.25
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$4,021.14
Office Utilities	\$2,149.23
Facility Insurance	\$1,317.27
Office Supplies	\$1,109.28
Equipment	\$207.99
Office Communications	\$207.99
Office repairs/maintenance	\$623.97
Contract/consulting	\$13.87
Other	\$0.00
Background Checks	\$20.80
Subcontractor Payment Costs	\$34.66
Janitorial Costs	\$69.33
Depreciation Expense	\$762.63
Communication & Technology Support	\$554.64
Security/Monitoring Services	\$69.33
TOTAL	\$50,333.54
10% Admin	\$5,033.35
Transportation	\$2,773.20
Job Training	\$207.99
Tuition Assistance	\$762.63
Contracted Residential	\$0.00
Utility Assistance	\$2,773.20
Emergency Shelter	\$98.78
Housing Assistance	\$7,210.31
Childcare	\$1,455.93
Clothing	\$98.77
Food	\$415.98
Supplies	\$2,634.54
RFO	\$970.62
TOTAL	\$19,401.95

Maximum Annual Total Price \$74,768.84

Budget Price Analysis
Region 9

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$3,989.96
Employee Travel	\$1,276.79
Employee Training	\$638.39
Office Rent/Space	\$9,256.70
Office Utilities	\$4,947.55
Facility Insurance	\$3,032.37
Office Supplies	\$2,553.58
Equipment	\$478.80
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$31.92
Other	\$0.00
Background Checks	\$47.88
Subcontractor Payment Costs	\$79.80
Janitorial Costs	\$159.60
Depreciation Expense	\$1,755.58
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$159.60
TOTAL	\$115,868.50
10% Admin	\$11,586.85
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$227.38
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$227.37
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
TOTAL	\$44,663.53

Maximum Annual Total Price \$172,118.88

Budget Narrative

The maximum annual total price per region breakdown was determined by:

1. The total revenue less the 10% total indirect administrative costs from the Quarterly Expenditure Reports of quarter one and two and finding the percentage spent of that total for each line item on the report.
2. Multiplying the percentage spent of each line item by the maximum annual total price per region being requested.

Example:

Total revenue = \$503,041.63

Program Salaries and Wages for the 2 quarters = \$265,622.14

$\$265,622.14 \div \$503,041.63 = 52.80\%$

Region 2:

Direct Administrative Costs % Total \$149,077.89 + (10% Admin) \$14,907.79 + Participant Costs % Total \$56,180.97 = \$220,166.65 maximum annual total price.

The Alliance for Life will be adding additional subcontractors which will increase the overall number of clients served annually to approximately 1210.

- Average annual residential client cost is estimated to be **\$985,500.00**
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

Non-residential services, price per client per month = **\$83.33**

Residential care services, price per client per month = **\$1,825.00**

Attachment 3

Department of Social Services

Reimbursement Request for Other Services

Program: **Alternatives to Abortion**

Contractor: _____

Subcontractor: _____

Please enter below the information for each item/service to be purchased. List the date of purchase, item to be purchased, cost for the item, and the justification. Items must be approved **before** purchased/provided to be reimbursed.

Client Name _____

Date Enrolled _____

Proposed Purchase Date	Item	Total Cost (include formal estimate from provider of services)	Justification, include other sources of funding that have been attempted
Amt. to be reimbursed			

Under section 2.7.4 of the A2A contract, the following items and services are not eligible for reimbursement: taxes, travel expenses, shipping charges, insurance, interest, penalties, termination payments, attorney fees, and liquidated damages. Please subtract these charges from your total reimbursement request prior to submission.

Please return to Alternatives to Abortion Program Manager, State of Missouri – Department of Social Services, Division of Finance & Administrative Services, Broadway State Office Building, 221 W. High St., Room 310, P.O. Box 1082, Jefferson City, MO 65102-1082. May be faxed to 573/751-7598 or emailed to joy.e.benne@dss.mo.gov by the Contractor only.

Authorized person requesting purchase: _____ Date _____

Purchase is Approved ___ Denied ___ A2A Signature _____ Date _____

Reason for denying purchase: _____

Missouri Office of Administration

A2A Quarterly Expenditure Report

Agency: [Insert Agency Name]

Contract Number:

Program Year July 1, 2017 - June 30, 2018

Revenue

Revenue Request

Federal (TANF)

\$ -

Indirect Administrative Costs Calculations

Option 1: Federally Negotiated Indirect Cost Rate (FNICR)

Application Base:

\$ -

Federally Negotiated Indirect Cost Rate (FNICR): %

0.00%

Total Indirect Administrative Costs

\$ -

OR

Option 2: 10% De Minimus (use if no FNICR)

Application Base: Modified Total Direct Administrative Cost

\$ -

10%

Total Indirect Administrative Costs

\$ -

Direct Administrative Costs

Federal (TANF)

Program Salaries and Wages

\$ -

Employee Benefits

\$ -

Employee Travel

\$ -

Employee Training

\$ -

Office Rent/Space

\$ -

Office Utilities

\$ -

Facility Insurance

\$ -

Office Supplies (under \$5,000)

\$ -

Equipment (Capitol Equipment over \$5,000 threshold)

\$ -

Office Communications

\$ -

Office Repairs and Maintenance

\$ -

Contract/Consulting

\$ -

Other (list):

\$ -

(add other categories as needed)

\$ -

Total Direct Administrative Cost

\$ -

Less:

Equipment (Capital Equipment over the \$5,000 threshold)

0

Contracting/Consulting (amount of each contract service over \$25,000)

0

Other based on definition

0

Modified Total Direct Administrative Cost

\$ -

Participant Services

Federal (TANF)

Transportation

\$ -

Job Training

\$ -

Tuition Assistance

\$ -

Contracted Residential Care

\$ -

Utility Assistance

\$ -

Emergency Shelter

\$ -

Housing Assistance

\$ -

(add others as needed)

\$ -

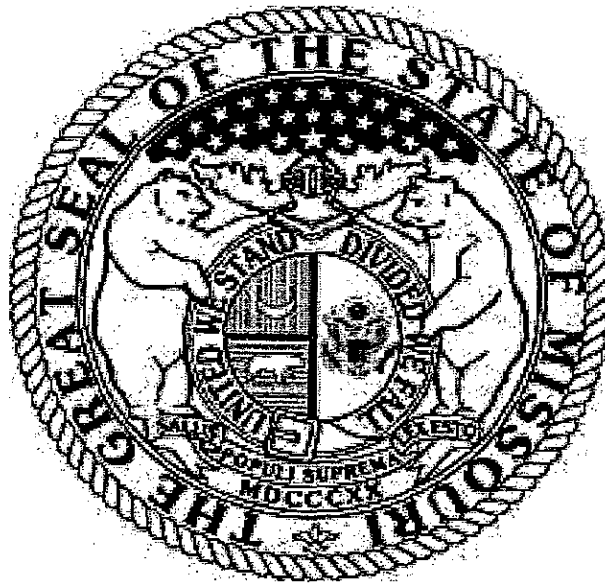
Total Participant Costs

\$ -

I hereby certify that the budget is taken from the original Books of Account and that budget amounts are valid and consistent with the terms of the contract.

Signature of Authorized Representative of [Insert Agency Name]

Date



State of Missouri
OFFICE OF ADMINISTRATION

Division of Purchasing
Contract Amendment Documentation

The following documentation consists of additional contract amendment documentation. The additional contract amendment documentation is not a part of the official contract amendment, but provides supporting information for the official contract amendment.

Kleffner, Julie

From: Morrison, Mary Ann
Sent: Thursday, August 17, 2017 4:36 PM
To: Kleffner, Julie
Subject: FW: Completed Amendment 002 - Alternatives to Abortion
Attachments: CS170042001-002 (Alliance for Life - FY18) APPROVED 8-17-17.pdf

Please see attached.
Thank you.

Mary Ann Morrison, Procurement Officer II
DSS/DFAS
Phone: (573) 526-3433
Fax: (573) 526-4678
Email: maryann.morrison@dss.mo.gov

From: Benne, Joy
Sent: Thursday, August 17, 2017 4:33 PM
To: Morrison, Mary Ann
Subject: RE: Completed Amendment 002 - Alternatives to Abortion

Mary Ann,
Please find attached the amendment and "APPROVED" budget for Alliance for Life – Missouri, Inc.

The original documents received contained calculation errors and an incomplete budget narrative. The admin fees were calculated incorrectly, and the addition of all figures, in each of the eight (8) regions, did not add up to the total amount requested for the specific region. Due to the calculation errors new budget breakdowns and a budget narrative were requested.
Thanks.

Joy E Benne, Fiscal Administrative Mgr.
Missouri Department of Social Services
Division of Finance & Administrative Services
Phone: (573) 751-7027
Fax: 573-751-7598
Email: joy.e.benne@dss.mo.gov

From: Morrison, Mary Ann
Sent: Tuesday, August 15, 2017 9:09 AM
To: Benne, Joy
Subject: FW: Completed Amendment 002 - Alternatives to Abortion
Importance: High

Please review and advise if acceptable.

Thanks.

Mary Ann Morrison, Procurement Officer II
DSS/DFAS
Phone: (573) 526-3433
Fax: (573) 526-4678
Email: maryann.morrison@dss.mo.gov

From: Kleffner, Julie
Sent: Tuesday, August 15, 2017 8:46 AM
To: Morrison, Mary Ann
Subject: FW: Completed Amendment 002 - Alternatives to Abortion
Importance: High

Please review and advise if acceptable to proceed.

Thank you

Julie Kleffner, CPPB
Division of Purchasing
Harry S Truman Bldg, Room 630
Post Office Box 809
Jefferson City MO 65102-0809
Phone: 573-751-7656
Fax: 573-526-9816

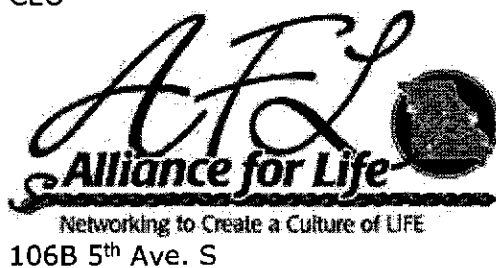
From: Marsha Middleton [<mailto:marsha@allianceforlifemissouri.com>]
Sent: Friday, August 11, 2017 4:47 PM
To: Kleffner, Julie <Julie.Kleffner@oa.mo.gov>
Subject: Completed Amendment 002 - Alternatives to Abortion
Importance: High

Please find attached completed Amendment 002.

Thank you.

Marsha

Marsha Middleton
CEO



P.O. Box 65
Greenwood, MO 64034
PH: 816-806-4168
CELL: 417-598-1040
FAX: 855-856-5240
www.allianceforlifemissouri.com

Our Vision: To unify and champion LIFE ministries.

*Our Mission: To save and change lives through **Equipping** people, **Empowering** ministries, and **Engaging** communities toward a culture of LIFE.*



MEMORANDUM

Office of Administration
Division of Purchasing

TO: Laura Ortmeyer

FROM: Julie Kleffner 

DATE: July 19, 2017

RE: Renewal/Amendment to the Alternatives to Abortion Program Services Contracts

The Department of Social Services has requested the Alternatives to Abortion Program Services contracts, CS170042001 through CS170042009, be renewed with a funding increase pursuant to House Bill 11, section 11.120, lines 2 through 6. Pursuant to paragraph 2.12.3 b. of the RFP portion of the contract, funds may increase at the time of renewal if funds are appropriated by the General Assembly.

The contracts are also being amended as follows:

1. The administrative responsibilities of the Alternatives to Abortion Program transferred from the Office of Administration to the Department of Social Services.
2. As a result of the transfer of administrative responsibilities, Attachment 3 is being revised to reflect the correct state agency.
3. Attachment 5 is being revised to reflect the appropriate contract period.

Due to the legislature including a rate increase in the Fiscal Year Budget via House Bill 11 (see attached) and is allowed by paragraph 2.12.3 b. of the contract, I am processing the renewal to the contracts allowing a price increase.

Additionally, 1 CSR 40-1.050 (8) states, "*Contracts awarded as the result of a competitive solicitation may be amended when such an amendment is in the best interest of the state and does not significantly alter the original intent or scope of the contract.*"

Therefore, since the intent and scope of the contract are not altered, I am proceeding to amend the contract as requested.

Kleffner, Julie

From: Benne, Joy
Sent: Wednesday, July 19, 2017 3:42 PM
To: Morrison, Mary Ann; Kleffner, Julie
Subject: RE: NR 886 DFA18000005-Alternatives to Abortion-FY18 Renewal
Attachments: RE: A2A FY18 Funding

Please see the attached email from Laclede County Pregnancy Center stating they do not want the increased funding for FY18. Thanks

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services
Division of Finance & Administrative Services
Phone: (573) 751-7027
Fax: 573-751-7598
Email: joy.e.benne@dss.mo.gov

From: Morrison, Mary Ann
Sent: Wednesday, July 19, 2017 3:39 PM
To: Kleffner, Julie
Cc: Benne, Joy
Subject: RE: NR 886 DFA18000005-Alternatives to Abortion-FY18 Renewal

In addition to response (2), Laclede County Pregnancy Support Center communicated with DSS they did not want the increased funding for FY18. Let me know if you need the documentation and I'll get it from the Program. Thanks.

Mary Ann Morrison, Procurement Officer II
DSS/DFAS
Phone: (573) 526-3433
Fax: (573) 526-4678
Email: maryann.morrison@dss.mo.gov

From: Morrison, Mary Ann
Sent: Wednesday, July 19, 2017 3:29 PM
To: Kleffner, Julie
Cc: Benne, Joy
Subject: RE: NR 886 DFA18000005-Alternatives to Abortion-FY18 Renewal

Thank you!

In response to (1), funding increase was based on HB 11, section 11.120 lines 2 through 6 minus 3% Governor's reserve on the general revenue portions (line 4) and per DSS upper management, line 6 funding amount was not included (if you need a copy of the HB, just let me know.

In response to (2), funding allocation approximate percentage was taken from section 3.3.2 of the RFP. This percentage was multiplied against the total funding allocation available for FY18 (HB11, section 11.120, lines 4 through 6) which gave the amount of funding for each of the 9 regions. Each region amount was based on # of awards made for each region as outlined in subsection of 3.3.2. Determination on who received the highest percentage is based on ranking from the evaluation process.

Please let me know if there is any additional information needed.

Mary Ann Morrison, Procurement Officer II

DSS/DFAS

Phone: (573) 526-3433

Fax: (573) 526-4678

Email: maryann.morrison@dss.mo.gov

From: Kleffner, Julie

Sent: Wednesday, July 19, 2017 1:05 PM

To: Morrison, Mary Ann

Subject: RE: NR 886 DFA18000005-Alternatives to Abortion-FY18 Renewal

I will get something drafted for your review.

Please provide (1) an explanation (e-mail/memo) explaining why funds have increased and (2) an explanation how funding for each contractor was determined for inclusion in the contract file.

Thank you

From: Morrison, Mary Ann

Sent: Wednesday, July 19, 2017 12:50 PM

To: PURCHMAIL <purchmail@oa.mo.gov>; Ortmeyer, Laura <Laura.Ortmeyer@oa.mo.gov>; Kleffner, Julie <Julie.Kleffner@oa.mo.gov>

Subject: NR 886 DFA18000005-Alternatives to Abortion-FY18 Renewal

In reference to NR 886 DFA18000005, please renew Alternatives to Abortion contracts/ CS170042001-009. The attached backup documentation includes the amendment verbiage, updated attachments and FY18 budget amounts for each contract (column I).

Prior to sending out for signature, please provide a copy of the amendment for program review.

Please contact me with any questions.

Thank you.

Mary Ann Morrison, Procurement Officer II

Missouri Department of Social Services

Division of Finance & Administrative Services

615 Howerton Court

P.O. Box 1643

Jefferson City, MO 65102-1643

Phone: (573) 526-3433

Fax: (573) 526-4678

Email: maryann.morrison@dss.mo.gov

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Kleffner, Julie

From: Abigail Chisom <abigail@psc-lebanon.org>
Sent: Tuesday, July 18, 2017 12:23 PM
To: Benne, Joy
Subject: RE: A2A FY18 Funding

Hi Joy,
Since things have changed with the maternity home funding method we haven't used as much funding. I think we better stay with our original amount at this time so the money can be put to good use elsewhere.
Thank you,

Abigail Chisom
Assistant Director
Laclede County Pregnancy Support Center
417-532-8555

From: Benne, Joy [mailto:Joy.E.Benne@dss.mo.gov]
Sent: Tuesday, July 18, 2017 11:57 AM
To: 'Abigail Chisom'
Subject: A2A FY18 Funding

Abigail,
Question for Laclede County Pregnancy Support Center....For FY2018 the A2A program was given additional funding. Would Laclede County Pregnancy Support Center be able to spend the extra funding in FY2018 if awarded?

We are possibly looking at more than what was stated for maximum annual total price on the contract award page from OA. DSS wants to make sure everyone can use the extra funding without lapsing any.

Joy E Benne, Fiscal Administrative Mgr.

Missouri Department of Social Services
Division of Finance & Administrative Services
Broadway State Office Building
221 W. High St., Room 310
P.O. Box 1082
Jefferson City, MO 65102-1082
Phone: (573) 751-7027
Fax: 573-751-7598
Email: joy.e.benne@dss.mo.gov

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STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING
CONTRACT RENEWAL

AMENDMENT NO.: 002
CONTRACT NO.: CS170042001
TITLE: Alternatives to Abortion Program Services
ISSUE DATE: 07/31/17

REQ NO.: NR 886 DFA18000005
BUYER: Julie Kleffner
PHONE NO.: (573) 751-7656
E-MAIL: Julie.Kleffner@oa.mo.gov

TO: ALLIANCE FOR LIFE - MISSOURI INC
106 5TH AVE S PO BOX 65
GREENWOOD MI 48034-8627

RETURN AMENDMENT BY NO LATER THAN: 08/14/17 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:

SCAN AND E-MAIL TO:	Julie.Kleffner@oa.mo.gov
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Social Services
Division of Finance and Administrative Services
221 W. High Street, Room 310
Post Office Box 1082
Jefferson City MO 65102-1082

SIGNATURE REQUIRED

VENDOR NAME		MissouriBUYS SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)	
Alliance for Life - Missouri, Inc.		MB00092773	
MAILING ADDRESS			
PO Box 65			
CITY, STATE, ZIP CODE			
Greenwood, MO 64034			
CONTACT PERSON		EMAIL ADDRESS	
Marsha J. Middleton		marsha@allianceforlifemissouri.com	
PHONE NUMBER		FAX NUMBER	
816-806-4168		855-856-5240	
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)			
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt			
AUTHORIZED SIGNATURE		DATE	
		08/11/2017	
PRINTED NAME		TITLE	
Marsha J. Middleton		CEO	



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING
CONTRACT RENEWAL

AMENDMENT NO.: 002
CONTRACT NO.: CS170042001
TITLE: Alternatives to Abortion Program Services
ISSUE DATE: 07/31/17

REQ NO.: NR 886 DFA18000005
BUYER: Julie Kleffner
PHONE NO.: (573) 751-7656
E-MAIL: Julie.Kleffner@oa.mo.gov

TO: ALLIANCE FOR LIFE – MISSOURI INC
106 5TH AVE S PO BOX 65
GREENWOOD MI 48034-8627

RETURN AMENDMENT BY NO LATER THAN: 08/14/17 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:

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Missouri Department of Social Services
Division of Finance and Administrative Services
221 W. High Street, Room 310
Post Office Box 1082
Jefferson City MO 65102-1082

SIGNATURE REQUIRED

VENDOR NAME		MissouriBUYS SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)	
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MAILING ADDRESS			
PO Box 65			
CITY, STATE, ZIP CODE			
Greenwood, MO 64034			
CONTACT PERSON		EMAIL ADDRESS	
Marsha J. Middleton		marsha@allianceforlifemissouri.com	
PHONE NUMBER		FAX NUMBER	
816-806-4168		855-856-5240	
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)			
<input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input checked="" type="checkbox"/> IRS Tax-Exempt			
AUTHORIZED SIGNATURE		DATE	
		08/11/2017	
PRINTED NAME		TITLE	
Marsha J. Middleton		CEO	

AMENDMENT #002 TO CONTRACT CS1700420001**CONTRACT TITLE:** Alternatives to Abortion Program Services**CONTRACT PERIOD:** July 1, 2017 through June 30, 2018

The State of Missouri hereby exercises its option to renew the above-referenced contract and desires to amend the contract.

Effective July 1, 2017, the administrative responsibilities of the Alternatives to Abortion was transferred from the Office of Administration, Commissioner's Office to the Missouri Department of Social Services at the following address:

Missouri Department of Social Services
 Division of Finance and Administrative Services
 221 W. High Street, Room 310
 Post Office Box 1082
 Jefferson City MO 65102-1082

Therefore, the all references to the state agency shall be hereby deemed to mean the Missouri Department of Social Services.

Consequently, Attachment 3 has been revised to refer to the Department of Social Services in lieu of the Office of Administration. All references to Attachment 3 shall be hereby deemed to mean the attached Attachment 3 referencing the Department of Social Services.

The General Assembly has made available additional funds for Alternatives to Abortion Program services. Therefore, pursuant to paragraph 2.12.3 b. of the RFP portion of the contract, the above-referenced contract shall be renewed for up to the maximum annual total price specified below. The contractor shall indicated in the table below the maximum annual total price for the provision of the Alternatives to Abortion Program services. In no event shall the contractor quote a price to exceed the maximum price identified in italics below. The Non-Residential Services, price per client, per month and the Residential Care Services, price per client, per month shall remain the same.

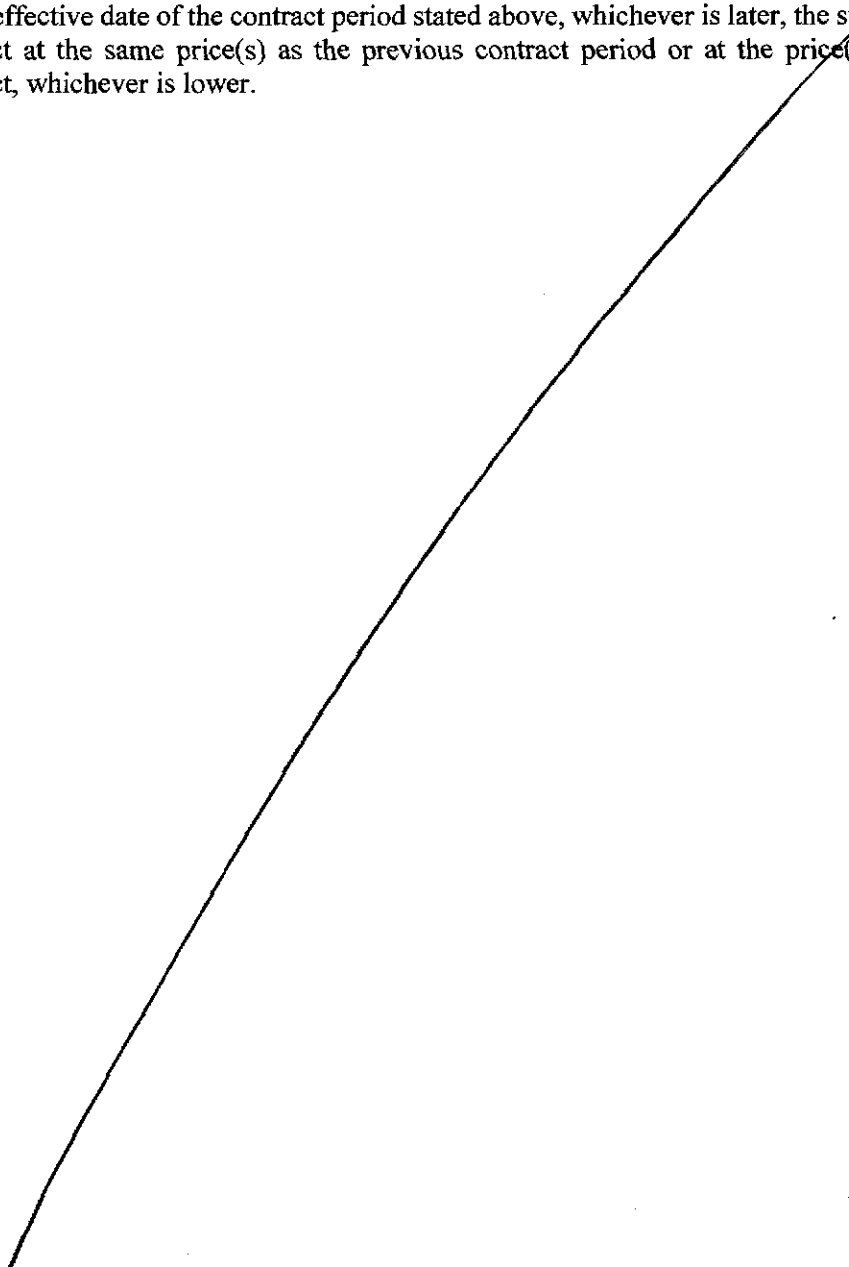
Geographic Region 2	\$220,166.65 maximum annual total price (<i>\$220,166.65</i>)
Geographic Region 3	\$380,681.30 maximum annual total price (<i>\$380,681.30</i>)
Geographic Region 4	\$246,385.92 maximum annual total price (<i>\$246,385.92</i>)
Geographic Region 5	\$133,229.05 maximum annual total price (<i>\$133,229.05</i>)
Geographic Region 6	\$597,304.77 maximum annual total price (<i>\$597,304.77</i>)
Geographic Region 7	\$325,682.73 maximum annual total price (<i>\$325,682.73</i>)
Geographic Region 8	\$74,768.84 maximum annual total price (<i>\$74,768.84</i>)
Geographic Region 9	\$172,118.88 maximum annual total price (<i>\$172,118.88</i>)

The contractor must provide a budget/price analysis of the maximum annual total price and a budget narrative.

Attachment 5, attached hereto, has been revised to reflect the new contract period.

The contractor shall sign and return this document, along with completed pricing, budget/price analysis, and budget narrative, on or before the date indicated.

NOTE: The contractor's failure to complete and return this document shall not stop the action specified herein. If the contractor fails to complete and return this document prior to the return date specified or the effective date of the contract period stated above, whichever is later, the state may renew the contract at the same price(s) as the previous contract period or at the price(s) allowed by the contract, whichever is lower.



**Budget Price Analysis
Region 2**

Program Salaries and Wages	\$108,420.28
Employee Benefits	\$5,133.54
Employee Travel	\$1,642.73
Employee Training	\$821.37
Office Rent/Space	\$11,909.80
Office Utilities	\$6,365.58
Facility Insurance	\$3,901.49
Office Supplies	\$3,285.46
Equipment	\$616.02
Office Communications	\$616.02
Office repairs/maintenance	\$1,848.07
Contract/consulting	\$41.07
Other	\$0.00
Background Checks	\$61.60
Subcontractor Payment Costs	\$102.67
Janitorial Costs	\$205.34
Depreciation Expense	\$2,258.76
Communication & Technology Support	\$1,642.73
Security/Monitoring Services	\$205.34
Transportation	\$8,213.66
Job Training	\$616.02
Tuition Assistance	\$2,258.76
Contracted Residential	\$0.00
Utility Assistance	\$8,213.66
Emergency Shelter	\$205.34
Housing Assistance	\$21,355.51
Childcare	\$4,312.17
Clothing	\$205.34
Food	\$1,232.05
Supplies	\$7,802.97
RFO	\$2,874.78
10% admin	\$13,798.50

Maximum Annual Total Price \$220,166.65

Budget Price Analysis
Region 3

Program Salaries and Wages	\$186,378.46
Employee Benefits	\$8,824.74
Employee Travel	\$2,823.92
Employee Training	\$1,411.96
Office Rent/Space	\$20,473.39
Office Utilities	\$10,942.67
Facility Insurance	\$6,706.80
Office Supplies	\$5,647.83
Equipment	\$1,058.97
Office Communications	\$1,058.97
Office repairs/maintenance	\$3,176.91
Contract/consulting	\$70.60
Other	\$0.00
Background Checks	\$105.90
Subcontractor Payment Costs	\$176.49
Janitorial Costs	\$352.99
Depreciation Expense	\$3,882.88
Communication & Technology Support	\$2,823.92
Security/Monitoring Services	\$352.99
Transportation	\$14,119.58
Job Training	\$1,058.97
Tuition Assistance	\$3,882.88
Contracted Residential	\$0.00
Utility Assistance	\$14,119.58
Emergency Shelter	\$352.99
Housing Assistance	\$36,710.91
Childcare	\$7,412.78
Clothing	\$352.99
Food	\$2,117.94
Supplies	\$13,413.60
RFO	\$4,941.85
10% admin	\$25,926.85

Maximum Annual Total Price \$380,681.30

Budget Price Analysis
Region 4

Program Salaries and Wages	\$120,628.54
Employee Benefits	\$5,711.58
Employee Travel	\$1,827.71
Employee Training	\$913.85
Office Rent/Space	\$13,250.86
Office Utilities	\$7,082.36
Facility Insurance	\$4,340.80
Office Supplies	\$3,655.41
Equipment	\$685.39
Office Communications	\$685.39
Office repairs/maintenance	\$2,056.17
Contract/consulting	\$45.69
Other	\$0.00
ackground Checks	\$68.54
Subcontractor Payment Costs	\$114.23
Janitorial Costs	\$228.46
Depreciation Expense	\$2,513.09
Communication & Technology Support	\$1,827.71
Security/Monitoring Services	\$228.46
Transportation	\$9,138.53
Job Training	\$685.39
Tuition Assistance	\$2,513.09
Contracted Residential	\$0.00
Utility Assistance	\$9,138.53
Emergency Shelter	\$228.46
Housing Assistance	\$23,760.17
Childcare	\$4,797.73
Clothing	\$228.46
Food	\$1,370.78
Supplies	\$8,681.60
RFO	\$3,198.48
10% admin	\$16,780.46

Maximum Annual Total Price \$246,385.92

**Budget Price Analysis
Region 5**

Program Salaries and Wages	\$65,227.86
Employee Benefits	\$3,088.44
Employee Travel	\$988.30
Employee Training	\$494.15
Office Rent/Space	\$7,165.18
Office Utilities	\$3,829.67
Facility Insurance	\$2,347.21
Office Supplies	\$1,976.60
Equipment	\$370.61
Office Communications	\$370.61
Office repairs/maintenance	\$1,111.84
Contract/consulting	\$24.71
Other	\$0.00
Background Checks	\$37.06
Subcontractor Payment Costs	\$61.77
Janitorial Costs	\$123.54
Depreciation Expense	\$1,358.91
Communication & Technology Support	\$988.30
Security/Monitoring Services	\$123.54
Transportation	\$4,941.50
Job Training	\$370.61
Tuition Assistance	\$1,358.91
Contracted Residential	\$0.00
Utility Assistance	\$4,941.50
Emergency Shelter	\$123.54
Housing Assistance	\$12,847.91
Childcare	\$2,594.29
Clothing	\$123.54
Food	\$741.23
Supplies	\$4,694.43
RFO	\$1,729.53
10% admin	\$9,073.75

Maximum Annual Total Price \$133,229.05

Budget Price Analysis
Region 6

Program Salaries and Wages	\$292,435.54
Employee Benefits	\$13,846.38
Employee Travel	\$4,430.84
Employee Training	\$2,215.42
Office Rent/Space	\$32,123.60
Office Utilities	\$17,169.51
Facility Insurance	\$10,523.25
Office Supplies	\$8,861.68
Equipment	\$1,661.57
Office Communications	\$1,661.57
Office repairs/maintenance	\$4,984.70
Contract/consulting	\$110.77
Other	\$0.00
Background Checks	\$166.16
Subcontractor Payment Costs	\$276.93
Janitorial Costs	\$553.86
Depreciation Expense	\$6,092.41
Communication & Technology Support	\$4,430.84
Security/Monitoring Services	\$553.86
Transportation	\$22,154.21
Job Training	\$1,661.57
Tuition Assistance	\$6,092.41
Contracted Residential	\$0.00
Utility Assistance	\$22,154.21
Emergency Shelter	\$553.86
Housing Assistance	\$57,600.94
Childcare	\$11,630.96
Clothing	\$553.86
Food	\$3,323.13
Supplies	\$21,046.50
RFO	\$7,753.97
10% admin	\$40,680.30

Maximum Annual Total Price \$597,304.77

Budget Price Analysis
Region 7

Program Salaries and Wages	\$159,451.61
Employee Benefits	\$7,549.79
Employee Travel	\$2,415.93
Employee Training	\$1,207.97
Office Rent/Space	\$17,515.52
Office Utilities	\$9,361.74
Facility Insurance	\$5,737.84
Office Supplies	\$4,831.87
Equipment	\$905.98
Office Communications	\$905.98
Office repairs/maintenance	\$2,717.93
Contract/consulting	\$60.40
Other	\$0.00
Background Checks	\$90.60
Subcontractor Payment Costs	\$151.00
Janitorial Costs	\$301.99
Depreciation Expense	\$3,321.91
Communication & Technology Support	\$2,415.93
Security/Monitoring Services	\$301.99
Transportation	\$12,079.67
Job Training	\$905.98
Tuition Assistance	\$3,321.91
Contracted Residential	\$0.00
Utility Assistance	\$12,079.67
Emergency Shelter	\$301.99
Housing Assistance	\$31,407.13
Childcare	\$6,341.83
Clothing	\$301.99
Food	\$1,811.95
Supplies	\$11,475.68
RFO	\$4,227.88
10% admin	\$22,181.09

Maximum Annual Total Price \$325,682.73

Budget Price Analysis
Region 8

Program Salaries and Wages	\$36,606.21
Employee Benefits	\$1,733.25
Employee Travel	\$554.64
Employee Training	\$277.32
Office Rent/Space	\$4,021.14
Office Utilities	\$2,149.23
Facility Insurance	\$1,317.27
Office Supplies	\$1,109.28
Equipment	\$207.99
Office Communications	\$207.99
Office repairs/maintenance	\$623.97
Contract/consulting	\$13.87
Other	\$0.00
Background Checks	\$20.80
Subcontractor Payment Costs	\$34.66
Janitorial Costs	\$69.33
Depreciation Expense	\$762.63
Communication & Technology Support	\$554.64
Security/Monitoring Services	\$69.33
Transportation	\$2,773.20
Job Training	\$207.99
Tuition Assistance	\$762.63
Contracted Residential	\$0.00
Utility Assistance	\$2,773.20
Emergency Shelter	\$69.33
Housing Assistance	\$7,210.31
Childcare	\$1,455.93
Clothing	\$69.33
Food	\$415.98
Supplies	\$2,634.54
RFO	\$970.62
10% admin	\$5,092.24

Maximum Annual Total Price \$74,768.84

Budget Price Analysis
Region 9

Program Salaries and Wages	\$84,268.00
Employee Benefits	\$3,989.96
Employee Travel	\$1,276.79
Employee Training	\$638.39
Office Rent/Space	\$9,256.71
Office Utilities	\$4,947.55
Facility Insurance	\$3,032.37
Office Supplies	\$2,553.58
Equipment	\$478.80
Office Communications	\$478.80
Office repairs/maintenance	\$1,436.39
Contract/consulting	\$31.92
Other	\$0.00
Background Checks	\$47.88
Subcontractor Payment Costs	\$79.80
Janitorial Costs	\$159.60
Depreciation Expense	\$1,755.58
Communication & Technology Support	\$1,276.79
Security/Monitoring Services	\$159.60
Transportation	\$6,383.94
Job Training	\$478.80
Tuition Assistance	\$1,755.58
Contracted Residential	\$0.00
Utility Assistance	\$6,383.94
Emergency Shelter	\$159.60
Housing Assistance	\$16,598.24
Childcare	\$3,351.57
Clothing	\$159.60
Food	\$957.59
Supplies	\$6,064.74
RFO	\$2,234.38
10% admin	\$11,722.41

Maximum Annual Total Price \$172,118.88

Budget Narrative

The maximum annual total price per region breakdown was determined by:

1. The total revenue less the 10% total indirect administrative costs from the Quarterly Expenditure Reports of quarter one and two and finding the percentage spent of that total for each line item on the report.
2. Multiplying the percentage spent of each line item by the maximum annual total price per region being requested.

Example:

Total revenue = \$503,041.63

Program Salaries and Wages for the 2 quarters = \$265,622.14

$\$265,622.14 \div \$503,041.63 = 52.80\%$

Region 2 maximum annual total price = \$220,166.65 less 10% admin - \$13,798.50 = \$205,341.44

$\$205,341.44 \times 52.8\% = \$108,420.28$ in Program Salaries and Wages annually for Region 2.

The Alliance for Life will be adding additional subcontractors which will increase the overall number of clients served annually to approximately 1210.

- Average annual residential client cost is estimated to be **\$985,500.00**
(45 annual clients x \$60 per day x 365 days per year)
- Average annual non-residential client cost is estimated to be **\$1,164,838.84**
(1165 annual clients x \$1,000 annual average cost per client)

Maximum annual total price for 8 regions = **\$2,150,338.84**

Non-residential services, price per client per month = **\$83.33**

Residential care services, price per client per month = **\$1,825.00**